

STATE OF COLORADO

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Dedicated to protecting and improving the health and environment of the people of Colorado

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Colorado Department
of Public Health
and Environment

CDPHE-CACFP PROCEDURE MEMO FDCH-#11-09

DATE: April 2011

TO: Directors of FDCH Sponsors

FROM: Lynne Torpy, R.D., Director
Colorado Department of Public Health and Environment
Child and Adult Care Food Program (CDPHE-CACFP)

SUBJECT: **Eligibility of Children Evacuated from Japan and Bahrain and If Applicable,
Determining Eligibility for Host Families**

The attached policy memo from USDA provides guidance on CACFP eligibility of children evacuated from Japan and Bahrain. Children from these countries are eligible to receive Tier I meal reimbursement and if applicable eligibility benefits could be extended to the host families.

When making eligibility determination for children from these countries, Sponsors can accept a certification of the child's homeless status from the agency that assisted with the evacuation or is providing shelter. If the child is not residing in an emergency shelter, the Sponsor staff making the determination should have an adult living with the child complete the Children Household Income Eligibility Form (CHIEF) indicating that the child is homeless. No further information is required to certify the child's eligibility and the household size and income of the host family should not be used determine Tier I eligibility for the child(ren) designated as homeless.

If applicable, the guidance received from USDA, extends eligibility for Tier I meal reimbursement to the household or to the children of the host family in those instances when the host family provides financial support to the homeless family, such as shelter, utilities, clothing or food. In such case, when completing an IEF or a CHIEF form to include their own household children or household size and income, the host family must also include any income received by the homeless family. The Sponsor staff then, makes the eligibility determination using standard procedures.

However, Tier I meal eligibility reimbursement for the homeless child is based on the documentation provided by the homeless liaison or the adult living with the child, even when the child is included on the host family's IEF or CHIEF application.

Please contact the CDPHE-CACFP office at (303) 692-2330 if you have questions.